

19 JUL 1978

MEMORANDUM FOR: Chief, Regulations Control Branch
Information Systems Analysis Staff, DDA

FROM: Robert W. Gambino
Director of Security

SUBJECT: Proposed [REDACTED] Exit Processing 25X1A
for Separation or Extended Leave

1. The Office of Security has reviewed the current iteration of the proposed subject Regulation and, in view of other coordinators' suggestions, sets forth additional comments.

2. This Office agrees that subject should clearly address the procedures by which departing personnel holding special security clearances or approvals are debriefed and execute the appropriate Secrecy Agreements. To implement this concept, it is suggested that subparagraphs 2.a.(6)(b), page 6; 2.c.(4)(a), page 14; and 2.d.(1)(d)(1), page 14, be modified to read as follows: *OK*

OK Done
OS action
OK

Conduct the security interview and have *Security*
departing personnel execute the ~~Secrecy~~ Agreement
Reminder and as appropriate the Termination
~~Secrecy~~ Agreements concerning compartmented
information and ~~Security~~ Termination Statements
concerning "Q" clearances.

25X1A

3. This Office does not concur with the addition of a new subparagraph, proposed as 2.d.(1)(d)(4), page 14. If the staff agents are not available at Headquarters for exit security processing, the personnel or administrative officer of the component to which the individual is assigned should accomplish those tasks set forth in 2.d.(1)(d), as modified above. These responsibilities should, thus, be articulated

25X1A

[REDACTED]

OS/Plans

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by inserting a new subparagraph under d.(1)(a) which lists the duties of the personnel or administrative officer concerned.

4. This Office has no other comments regarding the numerous editorial changes in subject Draft.

25X1A


Robert W. Gambino

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